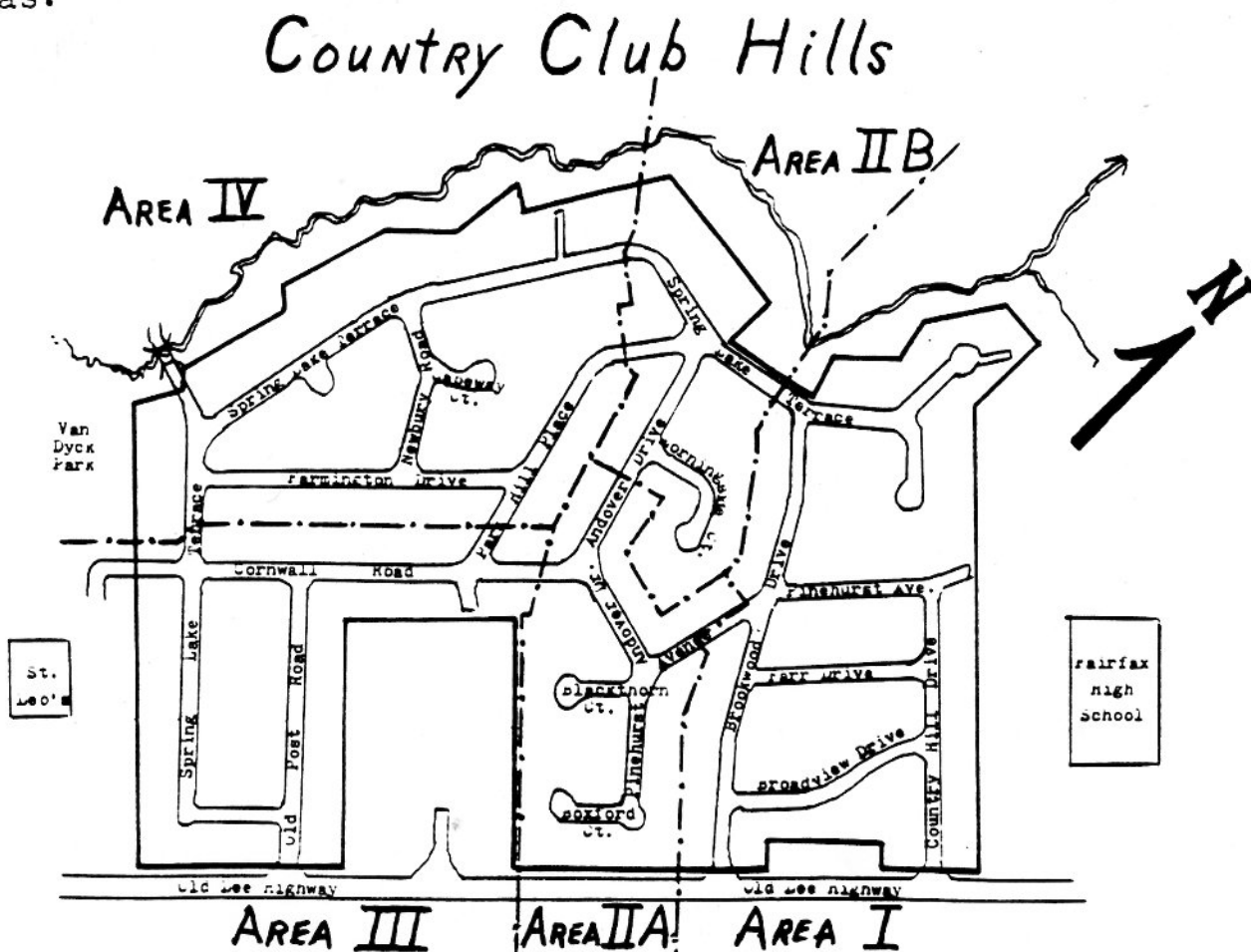
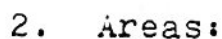


1. Organization:



3. Responsibilities:

a. The Chairman of the Membership and Block Captains' committee will:

(1) Develop and coordinate the annual membership drive in September of each year.

(2) Maintain a card file with data on each household to reflect required information for the Directory and other Association activities.

(3) Provide data to the Vice President for publications by the third week in October for publication in the Directory.

(4) Develop and coordinate an organization of Area Coordinators and Block Captains in sufficient depth to ensure:

- prompt delivery of Association newsletters, the Directory, and any special notices.
- an effective annual September membership drive and collection of dues and data for the Directory.
- greeting of new neighbors, inviting them to join the Association, and notifying the Chairman of the welcome wagon Committee of the new arrivals.
- keeping the Secretary-Treasurer apprised of serious illnesses or deaths among family members.
- informing the Vice President for publications of new arrivals, departures, deaths, births, etc., for inclusion in the Association newsletter.

b. The Area Coordinators will be selected by the Chairman of the Membership and Block Captains' Committee. They will:

(1) Assist the Chairman in accomplishing his duties within the geographic areas as shown in paragraph 2, above.

(2) Ensure that every home within the assigned area is assigned to a Block Captain.

(3) Find, train, and maintain a list of block Captains, each of whom are assigned responsibility for approximately 13 homes.

(4) Act as the communication funnel for information flowing between the Chairman and the block Captains.

c. The Block Captains are assigned responsibility for approximately 13 homes within their immediate neighborhood. They will:

(1) Conduct an annual membership drive in September of each year.

(2) Complete a card on each household with data containing information required for the Directory and other Association activities.

(3) Collect the annual dues.

(4) Provide the data cards and dues to the Area Coordinator by the first week in October.

(5) Promptly deliver Association newsletters, the Directory, and any special notices to each assigned home.

(6) Greet any new neighbors, invite them to join the Association, and notify the Area Coordinator and the Chairman of the welcome wagon Committee of the new arrivals. Assist the welcome wagon Committee as requested.

(7) Keep the Area Coordinator and the Secretary-Treasurer apprised of serious illnesses, deaths, or other emergency situations that may require community attention and assistance.

(8) Inform the Area Coordinator and the Vice President for Publications of new arrivals, departures, deaths, births, and other news items for inclusion in the Association newsletters.

4. Street Numbers:

Area I - 90 homes

Broadview Drive (12)
9909-9920

Brookwood Drive (24)
3401-3411, 3413, 3421, 3423-3427, 3429, 3431-3435

Country Hill Drive (15)
3400, 3402, 3404, 3406, 3408-3410, 3412, 3414-3420

Farr Drive (12)
9910-9921

Old Lee Highway - part (3)
3550, 3552, 3554

Pinehurst Avenue - part (14)
9910, 9912, 9914-9924, 9928

Spring Lake Terrace - part (10)
10000-10009

Area 11A - 43 homes

Andover Drive - part (12)
3410-3415, 3419-3424

Blackthorn Court (7)
10000-10006

Boxford Court (8)
10000-10007

Cornwall Road - part (2)
10009-10010

Pinehurst Avenue - part (14)
3502, 3504, 3506-3512, 9930, 9932-9934, 9937

Area 11B - 25 homes

Andover Drive - part (6)
3400, 3403-3405, 3407, 3409

Morningside Court (11)
10007-10010, 10012, 10014-10016, 10018-10020

Park Hill Place - part (3)
3401-3403

Spring Lake Terrace - part (5)
10017, 10019, 10103, 10107, 10108

Area 111 - 66 homes

Cornwall Road - part (20)
10011-10013, 10102-10112, 10114, 10116-10118, 10120, 10124

Old Lee Highway - part (1)
3610

Old Post Road (20)
3501-3518, 3520, 3521

Park Hill Place - part (2)
3423, 3501

Spring Lake Terrace - part (23)
3500-3515, 3517, 3519, 3521-3525

Area IV - 85 homes

Capeway Court (6)
10100-10105

Farmington Drive (21)
10100, 10102-10105, 10107, 10109-10123

Newbury Road (5)
3411, 3413, 3415, 3417, 3418

Park Hill Place - part (15)
3405-3416, 3418, 3420, 3421

Spring Lake Terrace - part (38)
3405, 3407, 3409, 3411, 3413, 10110-10126, 10128
10130, 10132-10144, 10146