

Minutes Board of Directors Meeting  
June 1, 2005

In attendance: Lisa Whetzel, Dia Pullen, Ernie Klimonda, Jill Toth, Melissa Peterson, Jenny Cox, Yanji Lama, Hildie Carney, Scott Adamson, Paul Sullivan, Katie Baxter-Gagen

President Lisa presented her goals and visions for the next year. In addition to her enthusiasm and optimism concerning both past and future civic association endeavors, she would like to see some of our proceedings “tighten up”. Specifically, newsletter delivery should be more prompt, social events should be put on the calendar far in advance, minutes should be presented, corrected and approved in a more timely manner. She would also ask and expect that if any member of the board or a block captain is having difficulty meeting their timelines or fulfilling their obligations, they ask her for help.

Social VPs (Jill and Katie) – received past reports from Dia and Lisa regarding previous social events. Jill reported we will continue all previous social events and would like to add three more: 1. Adult happy hour at CCH pool on Aug 26; 2. Camp night at the commons (all ages) July 9 raindate July 16; 3. Thanksgiving meal give away (details yet to be established)

Civic Affairs VP (Paul) – reported the only person to show up for the City Council meeting to receive our grant check of \$1000 was Ernie, but he couldn’t take a picture of himself. He also reported on project downtown construction, traffic pattern changes, new City website [www.Fairfaxva.gov](http://www.Fairfaxva.gov) provides daily info emails and that we should remember to vote on 6/14.

Block Captains VP/e-communications chair/ historian (Ernie) – gave an update of all information available on the website. He also set up that each VP or committee chair has a page they can post pertinent information for the community to read. We discussed having the directory available online, but shelved the topic as consent was not met. We decided each chair or VP should be responsible for posting their information to the yahoo group. We earmarked funds for the purchase of new signs for community events and plan to try using kinkos to create the posters for them. Paul made the motion, Jenny seconded it, voted in unanimously. Ernie will have block captains deliver newsletters within one week of receiving them. The process will be tightened!

Membership VP (Hildie) – goal is to have 100% membership and thinks we can get it with a door-to-door initiative drive. By the end of June she’d like to have block captains and board members make the rounds of their areas to invite each household to join the association. The request that a receipt be issued after paying dues was acknowledged. Discussion of whether residents should receive a reminder notice that dues are due did not come to a conclusion. More discussion will take place at the Block Captains’ meeting.

Publications VP (Jenny) – is going to help with signs, work on getting newsletters printed and copied in a timely manner and think about what to do about the directory.

Safety Liaison VP (Scott) – is taking over the Adopt-a-Spot. He will pick clean up dates for the year. He will also poll (or ask somehow) residents about issues they think should be addressed. (maybe a yahoo group survey?) Matthew West is interested in creating an Emergency Response Team for the neighborhood similar to that in Arlington. This team would be able to respond in the event of an emergency when needed. We also discussed continuing the curb painting of house numbers as a regular fundraiser/community service.

Treasurer (Dia) – worked on getting the papers signed and power of check writing rights transferred from Ryan to herself.

Welcoming Committee (Melissa and Yanji) – will continue to show up with a gift and packet from the civic association and request that the new resident join. They requested and were granted a larger budget for the welcome gift (from \$5 to \$7 or \$10). They are also going to include the benefits of being a member letter in their welcome packet.

Community Appearance (Danielle represented by Paul) – will write a description of this position and goals for the committee. Also dates to plant and clean should be coordinated with Scott. There is concern about dilapidated properties in the neighborhood, especially those bordering Old Lee Hwy whose fences are falling down. A separate committee should be formed to deal with the Commons area versus City code violations. Lisa will talk to Steve Lane and Danielle about splitting this committee into two.

Future Meeting Dates – will be 3<sup>rd</sup> Wednesdays of the month.

BOD – 7/20 at Katie's; 9/21 at Scott's; 11/16 at Dia's; 2/16/06 at Hildie's; 4/19 at Yanji's.

General meetings will be at FHS on 10/19 and 5/17/06!!

CCHCA Agenda  
June 1, 2005

Welcome!

BOD Reports/Goals:

VP Social Activities - Katie Baxter-Gagen  
Jill Toth

VP Civic Affairs – Paul Sullivan

VP Block Captains – Ernie Klimonda

VP Membership – Hildie Carney

VP Publications – Jenny Sisson-Cox

VP Safety Liaison – Scott Adamson

Treasurer – Dia Pullen

Secretary – Olivier Long

Committee Reports/Goals:

E-communications – Marty Pullen

Community Appearance – Danielle Sullivan  
Steve Lane

Welcoming – Yanji Lama  
Melissa Peterson

Historian – Ernie Klimonda

New Business:

Community Emergency Response Team – Matthew West

Next Meeting Date