

Minutes from CCHCA Board of Directors Meeting on January 24, 2007

Residents in Attendance: Lisa Whetzel, Hildie Carney, Jill McNeil, Katie Baxter-Gagen, and Chad Hurley

Board of Director Reports:

Lisa Whetzel, President,

- The minutes from the October 18, 2006 General Meeting were approved.
- Lisa would like to thank the board and committee members for their hard work.
- Katie Baxter-Gagen will chair the Nominating Committee. Vacancies include President, VP Civic Affairs, VP Membership, VP Social Activities, VP Community Safety, Treasurer, and Historian. Katie will send a recruitment e-mail to all residents and contact interested residents by phone. Katie will compile nominations and make suggestions to the BOD. The deadline for the final list of nominations will be March 21, 2007. This will allow time for the list to be included in the April 11, 2007 ECCO Newsletter. According to the bylaws, nominations must be published at least 14 days prior to the vote at the General Meeting. The General Meeting is scheduled for Wednesday, May 16, 2007.
- Committee Chairs are appointed by the President. Current Committee Chairs will be approached by Katie to ascertain if they are willing to continue in their current position.
- A suggestion was made to add a special flyer to the next newsletter with a list of the BOD vacancies and a brief description of each office. Descriptions of each office and committee are also available in the CCHCA Directory.
- It was suggested that each BOD member and committee chair who is leaving office write a final report to assist the person who will be assuming their duties.
- Lisa has recruited an Eagle Scout who is interested in heading up the pathway project for the commons area. The scout will create a proposal for the project which he will present to a scout committee for approval. The scout indicated that he should be able to create a path from the commons area to the creek in a weekend. He will require the use of a bobcat, which we should be able to borrow from the City of Fairfax.
- We will need to hire a contractor to create a path along the creek. Due to the high volume of water in the creek following storms, a simple path would be easily washed away. The previous quotes obtained by Dia were very inexpensive and may not have included creating appropriate drainage. We will obtain additional quotes which include the cost of drainage. Hildie will call John Veneziano, with

the City of Fairfax, to access the feasibility of the path and drainage. We will also ask him to evaluate the large tree that hangs over the pavilion.

Hildie Carney, VP: Membership,

- The 2006 membership drive is over and was a success.
- Chad will change the format of the directory to Excel to make it more user friendly. The new directory will be ready for distribution at the May 16, 2007 General Meeting.

Katie Baxter-Gagen, VP: Social Activities,

- The Trick or Treating Kick-Off party on October 31, 2006 was a great success. We ordered twenty pizzas and all were eaten.
- We were able to adopt two families instead of one for Christmas through “Our Daily Bread” due to the generous support of the neighborhood. Thank you to all who contributed.
- The “Visits from Santa” were very popular, with more than 68 children participating this year. Additional slots were added to each night in order to accommodate all who wanted to participate. Families who had additional children visiting for the holidays provided their own gifts. We would like to encourage families to double up next year so that Santa can visit more houses and spend additional time in each home. Next year there will be a cut-off date to allow the necessary time for shopping and organization.
- A fifty dollar gift certificate was given to Santa in appreciation of his hard work. Next year we would like to pay Santa \$100.00 instead in order to offset his expenses.
- The annual “Easter Egg Hunt” will be at 10:00 on Saturday, April 7, 2007, the day before Easter. Each child should bring ten plastic eggs filled with treats to hide. Lisa will oversee the creation of flyer and signs for the Easter Egg Hunt. BOD members felt that the VP of Publications would be an appropriate person to handle the creation of the flyers and signs. We will require 350 flyers, which can be copied free of charge through the City of Fairfax.

The next Board of Directors meeting will be on Wednesday, March, 21 2007 at Lisa Whetzel's house, all are welcome.

The next General Meeting will be on Wednesday, May 16, 2007 at 7:00 in the cafeteria of Daniels Run ES.